**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting**

**July 19, 2023**

**Time: 7:00 p.m. Place: Green Hills School Library**

**I**. **CALL TO ORDER at 7:00pm**

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETINGS ACT STATEMENT-Read by President Bilik**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

Term Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. | CJ Bilik | 2024 | Present |
| Mrs. | Marie Bilik | 2023 | Present |
| Ms. | Crystal Bockbrader | 2025 | Excused-work |
| Mrs. | Ann Marie Cooke | 2024 | Present |
| Dr. | Noah Haiduc-Dale | 2025 | Present |
| Ms. | Maureen McGuire | 2023 | Present |
| Ms. | Kristin Post | 2024 | Absent |
| Ms. | Holly Roller | 2025 | Present |
| Dr. | Melissa Van Blarcom | 2023 | Present |
|  |  |  |  |
| Dr. | Jennifer Cenatiempo, Superintendent |  | Present |
| Mrs. | Karen Constantino, SBA |  | Present |

**D. MISSION STATEMENT-**Read by Mrs. Cooke

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. PUBLIC HEARING-**Opened at 7:02pm

Public hearing on the rescission and adoption of a new contract for Dr. Cenatiempo, Superintendent, Green Township School District. The current contract from 2021 through 2024 is to be rescinded and replaced with a new contract for the period July 1, 2023 through June 30, 2027.

**PUBLIC COMMENT - HEARING:** Closed at 7:02pm

When recognized by the President, please state your name and address prior to commenting. All meetings at which the Board transacts official business must be public (18A:10-6). Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public. Once the President closes oral communication, no other questions or comments will be permitted. At this time only the public hearing item of Dr. Cenatiempo’s contract may be discussed.

1. Motion to approve the revised agenda to incorporate the approval and adoption of Dr. Cenatiempo’s four year contract commencing July 1, 2023.

Motion – Mrs. Cooke Second – Mrs. Roller

Mrs. Bockbrader asked that it be noted that she was in support of Dr. Cenatiempo’s new contract even though she could not attend the meeting tonight.



**III. I. Presentations**

Year in Review and Stakeholder Engagement Session on State and Federal Grants -

Presented by Jennifer Cenatiempo, Ed.D.

Dr. Cenatiempo discussed how the grant funds were to be used:

-Student management system is used for communication, transparency and mental health, more training for staff on the various modules

-Oncourse-observations, PDPs, help to support mental health

-SAIF Schools-modules to support mental health, training, etc.

ARP ESSER-grant period ends 9/2024; Spending $177K for ionizers and unit upgrades

Last Year-ESSER II-money was spent on Orton Gillingham training for the cost of the training plus staff hourly salaries to attend the training; also had approximately 100 student this summer for a mix of instruction. Also had gardening, arts, and performing arts, which had approximately 15-18 students in each group. After school learning was a success.

-Mental Health grant-funds used for the school psychologist, who was a purchased service ; during 23-24SY, remaining funds will be utilized

-Would like to be able to put camps in place for next year

-Discussed that we are having a Federal Audit in September, 2023 of the ESSER funds

-President Bilik asked if the BOE needed to create their own file. Dr. Cenatiempo noted that it’s more about SOPs.

-President Bilik mentioned that she attended a webinar, and that many bills are coming to fund mental health and enrichment

-So many kids have been impacted by these funds…grants are in good standing

**IV. CORRESPONDENCE-None**

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS at 7:34pm-None**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

# **VI. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

Newton Board of Education-June 27, 2023, Regular Meeting

**Superintendent’s Report:**

Two moments of silence in honor of:

Benavente Family, two Students and their father

Curt Pakutka, PE Teacher at NHS

**Board Business:** Approved the 2023-24 tuition contract with Green Township Board of Education

at the estimated cost per pupil of $18,921.

Approval of annual appointments.

Approved the Superintendent’s evaluation for the 2022-23 school year.

Newton Board of Education-July 18, 2023, Board Retreat

Potluck dishes were had at the board retreat in Newton

Revisit of Board Goals

Board Member Getting to Know You

Board and Building Roles and Responsibilities – present by Patti Rees, NJSBA Field Representative

Innocent Classroom – presented by Matt Brandt via Zoom

Academic Improvements

Public Relations

Financial Sustainability

Open Forum

**Next Meeting: July 25, 2023 at 7 pm.**

B. PTA UPDATE - Mrs. Post

- No update, there has not been a meeting held since the last BOE meeting

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

-Attended the retired teachers luncheon on 7/6; on 8/29 the retired teachers luncheon will be held at

Green School and will eat in the cafeteria, tour the building, no expense to the board

-Participated in committee meetings

-Thanked BOE for all of their participation in the retreat and self-evaluation

-Attended SCSBA programming meeting, topic discussed was Security, 5 meeting will be held and encouraged all to attend

-Attended the Township Committee Meeting

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There is no HIB to report.

Drills: Fire Drill- 7/19

Lock Down Drill – 7/17

-Attended and presented at the Township Committee Meeting

-Discussed how we reach those who are not in the school district-township mailing 1 time per year, other

discussion was a postcard with a web address for a mailing

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

-Audit starts the week of 9/11, able to start earlier this year

-Closing and rolling over systems

-Attended Township Committee Meeting

**VII. DISCUSSION ACTION ITEMS-**None

**VIII. BOARD BUSINESS** - Mrs. Ann Marie Cooke-read aloud by Mrs. Cooke

-Discussed the Mission Statement and added the word “effectively” to it.

1. Motion to adopt the newly revised Vision and Mission Statement.

Vision: Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.

Mission: Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**Motion – Mrs. Cooke Second – Dr. VanBlarcom** Roll Call:



2. Motion to accept the District and Board Goals for the 2023/2024 school year as follows:

-Mrs. Cooke read the District and Board goals aloud.

DISTRICT GOALS:

Goal 1: Initiate the development of curriculum maps for grades PreK-8.

Goal 2: Create partnerships that will enhance student learning.

Goals 3:~~To~~ Continue to ensure consistent and efficient communications with all stakeholders and provide opportunities for community involvement.

BOARD GOALS

1. Conduct ~~bi~~semi-annual board retreats- January and June/July timeframes.

2. Provide targeted training opportunities as needed for the board.

Motion – Mrs. Cooke Second – Mrs. McGuire

Roll Call:



3. Motion to accept minutes of the June 21, 2023 regular meeting.

4. Motion to accept the minutes of the June 21, 2023 executive session.

5. Motion to accept minutes of the July 10, 2023 special meeting.

6. Motion to accept the minutes of the July 10, 2023 executive session.

7. Motion to accept the HIB Report for the month of June, 2023.

8. Motion to authorize the Green Township School District to continue to work with McKinney-Vento program staff to identify, report, and access the information, resources and support needed by the homeless children in our district.

Motion – Mrs. Cooke Second – Mr. Bilik

Roll Call:



**IX. UNFINISHED BUSINESS**-None

**X. NEW BUSINESS**- None

**XI. COMMITTEE REPORTS**

-Met on Tuesday the 11th, discussed faculty stipends for the garden, conversation about the preliminary testing numbers

**A. CURRICULUM** - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following professional development request(s):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Staff Member** | **Conference Name** | **Provider/Location** | **Date(s)** | **Cost** |
| Jennifer Cenatiempo | 2023 Summer Leadership Institute for District and School Leaders | Penn Coalition for Educational Equity - Virtual Training   |  | | --- | |  | | |  | | --- | |  | | |  | | July 18, 2023 | No Cost to the BOE |
| Tiffany Lutz  Ashley Van Haste Karen Smith | Community of Practice for Teachers and Professionals of Students with Autism | NJ Dept of Education  Learning Resource Center  200 Riverview Plaza  Trenton, NJ 08625 | Oct 11, 2023  Nov 29, 2023  Feb 7, 2024 | Mileage 66.9 miles each way @ $0.47 = $62.89 per driver per event |
| Catherine Nowaczyk  Ashley Van Haste  Deborah Ronsini  Allison Weatherwalks  Scott Wikander  Jeff Shotwell  Jennifer Cenatiempo  Jon Paul Bollette | Stop the Bleed | State Police Training Unit @  Kittatinny High School  77 Halsey Road  Newton, NJ 07860 | Aug 31, 2023 | 10 Month Staff - Paid at hourly rate |

2. Motion to approve the following field trips:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teacher** | **Grade** | **Trip** | **Location** | **Date(s)** | **Cost** |
|  |  |  |  |  |  |

3. Motion to approve the 23/24 Green Township School District Emergency Virtual/Remote

Instruction Program as attached.

4. Motion to approve the LEAD program for Grade 5 students for the 23/24 school year at no cost to the district.

5. Motion to approve the Skylands Wellness presentation for parents on Cyber Safety, at a cost of

$100.00, to be paid out of ARP ESSER funds.

6. Motion to approve the NJ Consortia for Excellence through Equity professional learning program at a rate of $1,800 individual membership with 2 virtual and 1 in-person seat to be paid for out of the Title grant funds.

7. Motion to approve Real Time web based training for 504 and RTI, both sessions to be 2 hours at a rate of $175.00 per hour, for a total cost of $700, to be paid out of the general fund.

Motion – Dr. Haiduc-Dale Second - Dr. VanBlarcom

/Roll Call



**B. FINANCE** - Mrs. Ann Marie Cooke, Chairperson

**June 2023 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for June 22, 2023 through July 19, 2023

for a total of $670,999.13 (attachments)

2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to

N.J.A.C. 6:20-2.12(d) that as of June 30, 2023, no line item account has encumbrances

and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after

review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of June 30, 2023 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of

School Monies for the month of June, 2023.

5. Motion to approve transfers for June, 2023.

6. Motion to approve the disbursements from June 22, 2023 through July 19, 2023

for the Student Activities Account in the amount of $2,496.00 and the Business

Office Petty Cash Account in the amount of $0. **(attachment)**

7. Motion to approve the submission of the application and acceptance of the REAP Grant funds in

the amount of $40,204.00.

8. Motion to approve the following 2023-2024 ESY Out-of- District Placements with the Stanhope

School District for:

Student ID ending in #7592; Tuition, per contract, is $2,176.39 plus all expenses for related

services, including Speech Services for $125.00 and Occupational Therapy Services for $212.50.

Student ID ending in #2956; Tuition, per contract, is $2,176.39 plus all expenses for related

services, including an Aide for $1,453.50, Speech Services for $250.00 and Occupational\

Therapy Services for $212.50.

9. Motion to approve the following 2023-2024 ESY Out-of- District Placements with Andover

Regional School District for:

Student ID ending in #275:

Tuition, per contract, is $1,500.00 plus all expenses for related services, including Speech Services for $50.00/hour, Occupational Therapy Services for $86.00/hour, Physical Therapy Services for $90.00/hour, Behavioral Support Services for $97.00/hour (# week minimum) and Paraprofessional Services for $20.00/hour.

Student ID ending in #2800:

Tuition, per contract, is $1,500.00 plus all expenses for related services, including Speech Services for $50.00/hour, Occupational Therapy Services for $86.00/hour, Physical Therapy Services for $90.00/hour, Behavioral Support Services for $97.00/hour (# week minimum) and Paraprofessional Services for $20.00/hour.

10. Motion to approve the Price List for Lunch, Beverages, and A-la-Carte Snacks (Attachment).

11. Motion to approve the submission of the IDEA Grant application and accept the following

funds for the FY 24, (Project Period 7/1/23-9/30/24):

|  |  |
| --- | --- |
| BASIC | PRESCHOOL |
| Public $120,575 | $5,030 |
| Non-Public $6,346 | $ 0 |
| Total-Basic $126,921 | Total-Preschool $5,030 |

12. Motion to revise the allocation of funds from the ESEA Grant as listed below,

for the FY 24, (Project Period 7/1/23-9/30/24):

|  |  |
| --- | --- |
| ESEA Application | Amount |
| Title I A. (GTSD) | $45,824 |
| Title I A.(Tranquility Adventist-NonPublic) | $10,575 |
| Title II A. (GTSD) | $10,250 |
| Title II A. (Tranquility Adventist-NonPublic) | $ 668 |
| Title IV A. (GTSD) | $9,388 |
| Title IV A. (TranquilityAdventist-NonPublic) | $ 612 |
| Total ESEA Grant Award | $77,317 |

13. Motion to approve the following rates for the Before and After Care programs for the 2023-2024

school year, at no change from the previous year, as recommended by the Superintendent.

Before Care at a rate of $5.00 a day per child

After Care at a rate of $20.00 a day for first child

After Care at a rate of $10.00 a day for each subsequent child

**Motion- Mrs. Cooke Second – Mrs. Roller**

**/Roll Call/**



**C. OPERATIONS** - Dr. Melissa Van Blarcom, Chairperson

Met on 7/11/23, continued to talk about capital projects:doors, locks, window film. Dr. Cenatiempo discussed the “small mantrap” and that PSA came quickly to meet us and review ideas. Dr. Cenatiempo reviewed the quote received from PSA. PSA gave us a projection if we were to go out to bid. Board members discussed the vestibule project and the benefits of its design. Also, all of the security upgrades were reviewed. All projects discussed are listed on the long range facilities plan.

1. Motion to approve Energy Solutions Window Tinting to install 3M Ultra Safety Film and Impact Protective Adhesive on all windows and doors at ground level through pricing under the HCESC COOP SER 23-11 Bid, to be funded out of the Capital Reserve.

School Front - $9,268.50

Classrooms - $22,521.60

1. Motion to approve Open Systems for the install and upgrade of the district swipe access readers under the Co-op #65MCESCCPS, BID # ESCNJ19/20-38, term 6/623-6/5/24 and Co-op #65MCESCCPS, BID #ESCNJ 20/21-13 term 6/30/23-6/29/24 utilizing the Educational Services Commission of NJ in the amount of $98,800.00 This project is budgeted and funded out of the Capital Reserve.

Added Motion 3. below at the table:

3. Motion to approve the PSA Security and Vestibule Renovation Project Scope Summary dated

7/19/2023 with an estimated construction cost of $103,700.

Motion - Dr. Van Blarcom Second- Mrs. Cooke

/Roll Call/



**D. PERSONNEL** - Mrs. Holly Roller, Chairperson

1. Motion to approve James Wallace as Full Time Night Custodian for the 2023 - 2024 school year,

at an annual salary of $42,500 (prorated), with $300 additional for boilers license, pending

paperwork and criminal background check, at the recommendation of the Superintendent.

2. Motion to retroactively approve Monerh Shaabneh as substitute teacher for the 2023 Extended

School Year program which will take place Mondays through Thursdays, starting July 10,

through July 27, 2023, from 8:45 am until 12:00 pm, at a rate of $50 per day, as

recommended by the Superintendent.

3. Motion to approve Patrick Dierling’s hourly rate of $82.48 for the 2023-2024 school year.

Motion- Mrs. Roller Second- Dr. VanBlarcom

Roll Call



**E. POLICY** - Mr. CJ Bilik, Chairperson

-Met on 7/11 and discussed the policy listed below

1. Motion to approve the first reading of the following policy:

Policy 2419 – Threat Assessment Teams

Motion- Mr. Bilik Second- Mrs. McGuire

Roll Call:



**F. TRAFFIC ADVISORY COMMITTEE -** Mrs. Post & Dr. VanBlarcom, Co-Chairs

Update from the Traffic Advisory Committee

-Met on 7/13/23

-Pick up is the issue-people are getting out of their cars

-Priority-Keep parents in their vehicles, need longer sidewalks. Mr. Vanderzee looked into quotes for longer sidewalks

-How do we get close for September-print placards for cars so we can see who’s coming at pick up (to be displayed in their windshields)

**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS-**None at 9:09pm

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XIII. CLOSED MEETING**-**None**

Closed Meeting Motion was read by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

a Matters rendered confidential by Federal Law, State Law, or Court Rule

b Individual privacy

c Collective bargaining agreements

d Purchase or lease of real property if public interest could be adversely affected

e Investment of public funds if public interest could be adversely affected

f Tactics or techniques utilized in protecting public safety and property

g Pending or anticipated litigation

h Attorney-client privilege

i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion……………………………. Second……………………………

Roll Call/

**XIV. RECONVENE-**

Motion to reconvene into public session at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_pm.

Motion……………………………. Second……………………………

/Roll Call/

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at 9:10pm.

Motion – Dr. VanBlarcom Second- Mrs. McGuire

/Roll Call/

